

OCUL DIRECTORS TRUTH AND RECONCILIATION WORKING GROUP

Terms of Reference

Background

At the Fall 2018 Directors Meeting OCUL members agreed to establish a Directors-level working group to explore how OCUL could support member institutions' efforts towards decolonization, Truth and Reconciliation and supporting Indigenous education.

OCUL Directors Meeting (2018-11-29 Item 01.14.29) MOTION: Move that OCUL establish a working group of Directors to identify strategies that will effectively support individual member responses to the [Calls to Action of the Truth and Reconciliation Commission](#) and [Universities Canada 13 Principles on Indigenous Education](#).

OCUL acknowledges the importance of this work being local, iterative and in partnership with local Indigenous communities.

Purpose

The working group will identify strategies that will effectively support individual OCUL member responses to the Calls to Action of the Truth and Reconciliation Commission and Universities Canada's 13 Principles on Indigenous Education.

Duties

The working group will provide recommendations to OCUL Executive within 2 years on how to organize and support the ongoing Truth and Reconciliation and decolonization efforts at the OCUL directors level.

This may be informed by an exploration of current decolonization and Truth and Reconciliation landscape in Ontario and Canadian libraries including:

- Reviewing key documents
- Updating 2018 OCUL environmental scan
- Investigating opportunities for relevant professional development across OCUL and within OCUL libraries.
- Investigating relevant Directors Meeting programming

Decision-Making Authority/Responsibility

The working group will deliver a report with recommendations to the OCUL Executive within 2 years in accordance with the purpose and duties listed above.

Membership

- Chair or Co-Chairs;
- 4-5 Directors
- OCUL Director or designate (*ex officio*)

Appointment Process

- Membership shall be determined by the OCUL Executive Committee following a call for nominations from the OCUL Directors;
- The working group will be composed of members with expertise drawn from a broad range of OCUL libraries.

Term

2 years

Chair

A chair for the working group shall be recommended from among the members of the working group or by the OCUL Executive Committee. A co-chair may be appointed from the membership at the discretion of the working group and with the agreement of the OCUL Executive.

Meetings

- A minimum of 1, one hour meeting per month;
- Meetings will take place via video or teleconference;
- Between meetings, the working group members will undertake specific work tasks related to the terms; and
- The members will consult between meetings, by telephone or email.

Lines of Accountability and Communication

- The working group will provide updates and reports to OCUL Executive Committee as needed;
- The working group chair or designate will distribute meeting minutes and documents to the working group membership to ensure accurate and consistent information; and
- Minutes and documents of the working group are posted to the working group shared drive (NextCloud).

Financial and Administrative Policies

- Service on the working group, etc., is non-remunerative.
- Travel and meeting expenses for working group members are reimbursed according to the travel and expense policies of their home institution.
- Members of the working group will comply with the home institution's appropriate governance and organizational policies, including *code of conduct and conflict of interest policies*.

Approved: OCUL Executive Committee

[July 14, 2021]